

Pre-Employment Screening Policy & Guidelines

Pre-employment screening will verify the credentials of job applicants and to check that the applicants meet preconditions of employment (e.g. that the individual is legally permitted to take up an offer of employment and has no serious or relevant criminal history or history of data misuse).

In the course of performing these checks, NetFM will seek to verify the integrity and past history of the applicant by requesting and collecting references, formal interview and by contacting previous employers.

Where their role may concern or involve the accessing of any client information, CRB checks may be carried out.

As a condition of Employment, any new employee is required to sign NetFM's Security Policy. By signing this document they are confirming acceptance of their responsibilities in terms of NetFM and client information and data.